



# UC San Diego

## Policy & Procedure Manual

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### ACCOUNTING PROCEDURES - GENERAL

**Section: 300-11      EXHIBIT A**

Effective: 04/18/1983

Supersedes: Not Applicable

Review Date: TBD

Issuance Date: 04/18/1983

Issuing Office: [Accounting Office](#)

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*Exhibit A*

To: Frank R. Cvar

Subject: Certification of Possession of Campus Cash Funds

Attention: General Accounting Division, Q-027

I certify that on June 30, 19\_\_\_\_, I had in my possession and under my control \$ \_\_\_\_\_ in \_\_\_\_\_ funds and that these funds are being administered in compliance with campus Policy and Procedure Manual 300-10, Petty Cash Funds, or Policy and Procedure Manual 300-20, Sub Cashiering and Change Funds. The *Cash Count Worksheet*, signed by the cash count witness, is enclosed.

\_\_\_\_\_  
Fund Custodian Signature Date

\_\_\_\_\_  
Department/Activity  
Enclosure